

Key Fob Acknowledgement Form
Alloway Church Halls, Auld Nick's View, Alloway KA7 4RT

Organisation

Secretary / Organiser

Tel NoEmail address.....

Postal Address.....

Date(s) Required

Hall(s) Required	Time Required
Large Hall
Octagonal Hall
Small Hall
Fellowship Lounge
Middle Lounge
Kitchen

I acknowledge receipt of a key fob programmed to allow entry to the above area(s) of the Halls on the specified day/times in accordance with Obligations fully set out in Licence Agreement datednoting in particular my responsibility for group admissions to the Halls in terms of Safeguarding and COVID-19 requirements.

In the event that the key fob is lost I agree to immediately advise the Halls Convener, Mrs Jean Kerr, on 01292 441899. A replacement key fob will be provided on payment of £20.00 (cheques should be made payable to Alloway Parish Church).

Signed by authorised person representing the organisation

..... Date

Print Name.....

Signed by authorised person representing Alloway Parish Church

..... Date

Print Name